

LFCA Board meeting minutes – February 9, 2023

Board members present: Sam Packer, Dave Wilson, Sarah O'Rourke, Wesley Cox, Nancy Thompson

The meeting was called to order at 7:31pm via Zoom.

1. **Minutes:** The January 2023 Board Minutes were approved.
2. **Newsletter:** A draft Newsletter was circulated to the Board. Teresa asked for any final edits by February 13, so she could make the copies. Sarah will do the mailing. A suggestion was made to do more than one mailing per year, and to consider an email version of the Newsletter.
3. **Treasurer's Report:** Wes circulated an updated budget showing year-to-date expenditures. He reported that in the past month he received and paid the Premium invoice, the water bill, and the SCC registration fee. Dues should be mailed out by February 22. Wes has the labels ready and will prepare 7 individual letters for homeowners owing more than the annual dues amount. Sarah volunteered to complete the rest of the mailing and add the Newsletter.
4. **ARC:** Sam reported that the only ARC request had been submitted by Matt asking for approval of an egress window. The Board approved the request. A question was raised about the addition at 9115 Octavia Court. The approval for that structure was made when Al Brooks was head of ARC.
5. **Website Upgrades:** Gerhard reported that he is busy with work through the end of February and will plan to resume upgrades to the LFCA website in March. Nancy will send updates to the current website for the front page and will forward missing Minutes for the Archives.

Meeting adjourned at 8:30pm.