

LFCA Board meeting minutes – November 8, 2018

Board members present: Sam Packer, Wes Cox, Dave Wilson, Susan Hufsmith, Kelley DiNenna, Stephanie Bock, Rachel Gould, Nancy Thompson

1. The meeting was called to order at 7:30pm from Sam's house.
2. The October 2018 Board Minutes were approved.
3. **Premium Contract:** New annual maintenance for grounds work approved.
4. **Newsletter:** Sam assigned articles: ARC requirements (Al), President's letter, Treasurer summary, VDOT update (Rachel), Republic charges (Nancy), Complaint procedure (Nancy), Woods/trails maintenance (Dave), Community day wrap-up & pictures, 2019 Calendar, Dog waste pick-up, (Susan) and Useful community numbers. Susan will take the lead on compiling the articles.
5. **Community Day:** The cookout, though delayed, was well attended. We will post pictures on the LFCA website and in the Newsletter. (Nancy will ask Gerhard for pictures.)
6. **Survey:** The Board will discuss Dave's proposal in December or January, when the ARC Board member is present.
7. **Archival Storage:** Rachel reviewed supplemental storage systems for Board materials. She will ask Gerhard questions regarding our current server: how much space is available, the access (portability) of the server, security and backup, how file structure is managed, searchability and ease of use. Other options such as Dropbox and Google Drive are also being reviewed. Rachel will prepare a comparison of these options for the Board; she wants input on our storage needs from the Board prior to our next meeting.
8. **Treasurer:** Wes reviewed the 2018/2019 Budget. He indicated that our tree maintenance expenses to date have almost doubled over projections for the year. Wes would like suggestions from the Board by the December meeting for where to trim the 2019 budget to accommodate the increase in this item. Wes also proposed that the maximum allowable annual dues threshold should be increased by 5% per our Covenants (Article IV, Sec. 3) from \$125.00 to \$132.00. The Board unanimously approved this action. The Board will separately consider whether any dues increase is needed for 2019 at our next meeting.
9. **Annual Report:** Our annual filing is due to the SCC by December 31. Nancy will coordinate the filing with our attorney.
10. **Trash Collection:** Nancy has called Republic repeatedly, but we are not getting supported as an HOA with a pre-existing contract. She is waiting to hear from a local sales representative.
11. **HOT Lanes:** Rachel forwarded the VDOT survey to the LFCA community through Nextdoor and encouraged all to respond. Her follow-up actions are to talk to Herrity's office and attend any upcoming meetings to keep the Board apprised of future plans.
12. **Truck Parking at Huntsman:** The Board received information from homeowners backing up to the Giant of noise and other concerns involving trucks parking on the road behind the Giant. Rachel wrote to the Parking Enforcement Office to apprise them of the impact to the community, including disruptive noise, trash dumping and safety issues.
13. **Community Signs:** A suggestion was made to add the LFCA website address to the community boards.

14. **December 13 Meeting:** Rachel will host the Board meeting, starting at 7:30pm. Her address is:
9222 Paloma Lane.

Meeting adjourned at 7:53 pm.