

LFCA Board meeting minutes – February 8, 2018

Board members present: Sam Packer, Wes Cox, Dave Wilson, Al Brooks, Nancy Thompson

1. The meeting was called to order at 7:30pm from Sam's house.
2. The January 2018 Board Minutes were approved with edits.
3. **Newsletter:** Final draft was reviewed and approved by the Board. Board will meet at Sam's house on 2/17/18 to finalize the mailing.
4. **Meeting Dates:** The Board approved moving the March meeting to Wednesday, March 14.
5. **Treasurer:** Wes drafted the dues letter. Three homeowners are currently in arrears on their dues. One has completed foreclosure. In this case, unpaid dues will be uncollectible. In one recent sale of a house, dues were pre-paid at closing.
6. **Website:** Nancy will provide updated documents for posting as needed. (Ask Gerhard if there is an offline portion of the website.)
7. **Resale Packets:** Bea will put together guidelines for compiling HOA resale packets to ease the transition of this function.
8. **Cervantes Lake:** VDOT has marked off the area around this intersection where it will regrade the street to promote better water drainage.
9. **Complaint Procedure:** Sam will check with Dan to determine whether there is a current draft of the proposed procedures.
10. **Trash Rates:** Al will work on constructing an email to send to LFCA homeowners assessing what rates are currently being charged, determining the level of satisfaction with our current provider, and asking for information on other vendors.

Meeting adjourned at 8:07 pm.