

LFCA Board meeting minutes – December 10, 2015

Board members present: Dan Kolcun, Wes Cox, Sam Packer, Beatrix Takenaka, Al Brooks, Chris Bing, Nancy Thompson

- The meeting was called to order at 7:30 pm from Beatrix Tenenaka's house.
- The November 2015 minutes were approved as drafted.
- **Curb Numbers:** The Board will undertake a final inspection of curb numbers by December 13.
- **Trees:** Chris reported that several trees will be removed from the HOA common area at an estimated cost of \$850 dollars.
- **Audit:** Board needs to review the draft Official Complaint Process circulated by Dan to their Dropbox accounts. Once approved, the description of this process and a corresponding Complaint Form will be posted to the HOA website. The Board needs to approve this item in January 2016. The membership should be advised of this update at the Annual Meeting in June 2016.
- **Fences & Sheds:** Dan will contact an attorney to advise the HOA on pending issues.
- **HOA Website:** Dan has received inquiries from 2 candidates regarding the webmaster position for LFCA's website. He will follow up with the candidates and determine any potential fees for their service. The Board should make a decision on this position in January 2016.
- **Little Free Library:** Beatrix is the contact for the Board. She is working with Amy Holmes (a LFCA resident) to get a plan before the Board.
- **Newsletter:** Beatrix will pull together a draft for the February newsletter modeled on last year's edition. She will include annual community event dates
- **Leaf Collection/Refuse:** Chris will get estimates for a proposed Fall 2016 leaf collection for the HOA from Premium and other companies. The Board also needs to consider whether the HOA rules permit leaf refuse to be placed on community property. The Board plans to consider both proposals at its January 2016 meeting.

Meeting adjourned at 8:28 pm.