

Lake Forest Community Association Board of Directors Minutes of June General Meeting, 2004

The Lake Forest Community Association met at Pohick Public Library on 9 June 2004.

The meeting came to order at 7:35 pm. All 9 active Board members and about 20 Association members were present.

Agenda:

- Introduction of Board Members
- Introduction of Bill Parman, VDOT Representative
- Approval of the minutes from the December 2003 General Meeting
- Election of Board Members – The following need to be voted on:
 - Gloria Flick (appointed by the Board to fill a vacancy)
 - Bill Ethington (appointed by the Board to fill a vacancy)
 - Steve Gilbert (term up)
 - Jim Evans (term up)
 - Dave Wilson (term up)
- LFCA Activities
 - Community Day, September 19 – Steve Gilbert
 - Web Site – Harry Hopkins
 - Entrance Beautification – Evelyn Hempstead
- Comments from Remaining Board Members
- Treasurer's Report including Reserves Analysis Report – Wes Cox
- Dues Increase
- New Business
- Adjourn

Proceedings

Bill Parman is the area VDOT engineer for south Fairfax County. Issues discussed included a light at Modisto Lane on the Parkway, the light on Pohick near the new bridge over the Parkway, and the obstruction caused by a brick wall at the intersection of Maritime Lane and Seabrook Lane. The traffic flow at the corner of Modisto Lane and the Parkway was last studied during June 2001. At that time, traffic flow did not warrant a light at the intersection. Accidents at the intersection were evaluated for three years prior to the survey. Pedestrian traffic was also included in the

survey. Bev asked that the survey be updated, and Bill explained that that was a reasonable request. The last survey was conducted while school was out of session, so Bill suggested it would be best to conduct the next survey when school is in session. Bev will call Bill in the fall once school is in session to ensure the survey is on Bill's docket. Bill suggested that Do Not Block signs be placed on the northbound lane of the Parkway so that afternoon rush hour traffic would keep the intersection clear – he made a note to himself to follow up on that issue. A comment from a member was made that a light at Modisto could increase traffic flow on Fisherman's and Modisto, negatively impacting the community. He continued to explain that traffic lights serving the Parkway rest to accommodate the major traffic flow, which explains why the light on Pohick at the Parkway is usually red when approaching the Parkway along Pohick. Dave Wilson asked how the community could get speed bumps to help reduce traffic speeds in Lake Forest. Dave noted that many residents are moving into Lake Forest with small children. Bill suggested the Board contact Elaine McConnell's office to request the speed bumps, and her office will coordinate with Bill's office to have the speed bumps installed. Bill looked at the brick wall past the fire station on the left at the intersection of Seabrook Lane and Maritime Lane. He believes it is on VDOT right of way. He asked their permit section to determine if the sign is properly placed, but he has not yet heard from them. An alternative is to place a stop sign along Seabrook before the end of the brick wall.

Action Items from Bill Parson's Visit:

- 1) Bev will call Bill later this summer to ensure the traffic survey for the intersection of Modisto Lane at the Parkway is planned to be done once school is in session.
- 2) The Board will follow up with Bill to ensure Do Not Block signs are placed on the Parkway at Modisto.
- 3) The Board will follow up with Bill to ensure there is resolution for the obstruction caused by the brick wall at the intersection of Maritime and Seabrook Lanes.
- 4) The Board will write Elaine McConnell's office to request speed bumps in the community. We will discuss this issue at our next monthly meeting to determine specifically where speed bumps are needed.

The draft minutes of the December 2003 General Meeting were reviewed and unanimously approved after a motion was made and seconded.

Board Elections: A motion was made and seconded to elect the Board members up for election and re-election. The motion was unanimously approved. Gloria Flick and Bill Ethington are now official Board members whose duties will be determined at our

next monthly meeting. Steve Gilbert, Jim Evans, and Dave Wilson were re-elected for another three-year term.

Evelyn explained that entranceway signs need re-pointing once funds are available. The Maritime entrance sign is currently removed for masonry repair. She also explained that the Board is working to install a community information sign on the right side of Cervantes Lane at the Parkway, as exiting Cervantes.

Steve announced our next Community Day will be along Maritime Lane on 19 September from about 1 to 3 pm.

Wes provided the Treasurer's Report. Only 2 residents have not paid their 2004 dues. He distributed a detailed financial statement to all attendees that contained budget histories from 1999 to the proposed 2005 budget. After a lengthy presentation of the Reserves analysis and budget history by Wes, Bev proposed that the dues be raised from \$55 to \$75 annually. A motion was made and seconded to raise the dues to \$75. The motion carried. Wes also announced that the Board raised the price of the Homeowner's packets from \$25 to \$100.

A question was asked about whom to contact on the Board if a by-laws violation is noted. Bev responded that any Board member can take a complaint, and it will be addressed at the next Board meeting.

Barry recognized Evelyn for the beautiful condition of the entranceways and she received a well deserved round of applause.

We closed with the members introducing themselves to the rest of the attendees.

Meeting adjourned at 8:55. Next Board meeting will be held at Bev's Jul 15 at 7:30 pm. Topics to discuss at the July Board meeting include speed bumps and the letter to Ms. McConnell's office, and Board Member duties.