

**Minutes for the Lake Forest Community Association  
Board Meeting  
April 15, 2004**

The Lake Forest Community Association Board of Directors met at Bev's home at 7:30 p.m. on April 15, 2004.

Bev called the meeting to order at 7:35 p.m. In attendance were Bev Franklin, Wes Cox, Jim Evans, Dave Wilson, Harry Hopkins, and Evelyn Hempstead. Gloria Flick, Bill Ethington and Steve Gilbert were absent.

Dave received a call from Ms. Hall about a dangerous tree that is threatening her property. The tree is determined to be on County land, and she's been advised the Association cannot remove the tree.

Harry reported two additions to the LFCA web site. An announcement for the Community yard sale is on the web site. The yard sale is scheduled from 9 to 4 on Sat 1 May. Bev will call Sally to have her update the entrance signs. He also added a list of the contractors used by the Board for community maintenance to the Board members' only section.

A contractor intending to add a 2 floor addition to a home on Penn Manor Ct asked Evelyn if the plans need to be approved by the Board. She will reply in the affirmative.

Evelyn investigated the requirements with VDOT for obtaining a permit to install an entrance sign on Cervantes Lane at the Parkway. Dave will get the plat for the home nearest the location where the sign will be installed. The permit requires \$55 and a letter with certain criteria, and a tax ID number.

The entrance sign at Maritime has deteriorated, and has loose bricks. Evelyn obtained 3 estimates; the lowest estimate to make the repairs and install caps at Maritime is \$1350. Dave made a motion that we table this proposal for discussion next month; Bev asked that all Board members bring their list of community projects so we can establish and prioritize a backlog of community projects during our next meeting.

Evelyn thanked everybody for helping to spread mulch. It was a fun experience, and we saved a lot of money.

Evelyn made a motion requesting approval to have the cracked sign at Maritime removed and repaired. The motion was seconded and carried; this expense will be covered by reserves.

Bev spoke with VDOT about traffic lights on the Parkway. The light at Modisto is a moot point due to the proximity to Huntsman. She raised an issue about the brick wall by the stop sign past the fire station, and learned that fence may be on VDOT property and will be investigated. She will ask the VDOT rep if he can come to our June General Meeting.

We started a discussion about the reserves, but we did not reach any conclusions or recommendations yet. We plan to return to the May meeting with a better understanding of reserve requirements based on historical spending levels.

The June General Meeting will be 9 June at Pohick Regional Library, 7:30 pm.

The minutes of the March General Meeting were reviewed and approved.

Next meeting will be Thursday, 6 May at Bev's. 7:30 pm. The major topic to be discussed is the issue of Reserves and increased dues for approval at the General Meeting.

The meeting adjourned at 8:50 p.m.