

**Minutes for the Lake Forest Community Association  
Board Meeting  
November 13, 2003**

The Lake Forest Community Association Board of Directors met at Bev's home at 7:30 p.m. on November 19, 2003.

Bev called the meeting to order at 7:35 p.m. In attendance were Bev Franklin, Harry Hopkins, Wes Cox, Dave Wilson, Tom Quigley (recorder pro tem.) and Evelyn Hempstead. Jim Evans and Steve Gilbert were absent.

The minutes of the previous meeting were reviewed.

Tree Removal. The board discussed the tree limb removal at the Rodriguez home. Refer to the 23 September meeting minutes. The following matters/points were discussed:

- No claim has been asserted by Rodriguez to date
- Mr. Tomlin was paid by Mr. Rodriguez \$500 for the limb and tree removal. This expenditure was done without Board sanction or consult
- The Board engaged Mr. Tomlin to remove the tree in question and 29 other trees in the community including the tree in question
- Several board members feel that Mr. Tomlin was compensated for removing the tree in question in the payment for all trees and that \$500 reportedly paid by Mr. Rodriguez was excessive for limb removal
- Without a written claim, it would be improper to make payment

The board agreed to table the issue until we determine details of payment and inclusion of the tree in the larger bill paid to Mr. Tomlin. Most board members felt it would be a bad precedence to pay a homeowner for damage caused by common property (trees). That would imply that all acts of God damage might be chargeable to the Association.

Grounds Committee. Evelyn reported that entry ways were prepared for winter. Leaves will be removed 2 more times this fall. Signs have been painted and the bill invoiced and paid. Caps on sign masonry are deteriorating and need to be replaced/repared in the future.

Information/Communications Committee. Harry requested input for the annual meeting agenda.

Finance Committee. Wes provided overall yearly budget projections. Figures indicate that the budget (\$10,820) was exceeded by \$2,214.68. This was deemed acceptable due to the large, unexpected bill for the tree removal and hurricane damage, \$4,500. All dues are paid and deposited.

President. We reviewed two letters to be sent to residents for apparent covenant violations.

Next meeting: 11 Dec at the Pohick Regional Library on Sydenstricker Road at Old Keene Mill Road, starting at 730PM. Next regular meeting: Review budget categories for easier managing and reporting. Expanded discussion of reserves.

The meeting adjourned at 8:19 p.m.