

Lake Forest Community Association Board Minutes
February 8, 2001

The Board of Directors meeting was called to order at 7:37 PM. Board members present: Steve Gilbert, Gene Cole, Ed Palekas, Dave Wilson, Bev Franklin, Harry Hopkins, and Tom Quigley.

Old Business.

- Minutes of the November board meeting were approved as written.

Treasurer's Report.

- Gene Cole distributed the 2000 year-end financial statement, the January 2001 monthly statement, and the 2001 budget approved by the general membership in December 2000. The budget shows a deficit of \$12,515 due to the milky spore treatment approved at the semi-annual membership.
 - The board decided that each homeowner would receive a postcard describing the milky spore treatment. Homeowners must return the postcard to the Association to receive the treatment. Steve Gilbert will contact vendors for a recommended application date. Steve will also draft, and the board will approve, the text of the postcard. Gene Cole will send updates of the membership addresses to Harry Hopkins in order to correct the membership database Harry maintains (including email addresses held by Gene). Harry will prepare, print and

mail the postcards to the membership in March.

- Gene presented a draft dues collection letter for board approval. The board suggested numerous changes that Gene agreed to incorporate. The recorded changes are:
 - First paragraph.
 - First line, delete "20010"
 - Third line, change "Association" to "association"
 - Fourth line, change "Title" to "Bylaws"
 - Second paragraph.
 - Change second sentence to read "If you are a renter, please call or email Gene Cole (703-455-6039, MrMrsBMW@aol.com), pass this notice to your landlord, or return it to the association advising the board of your landlord's name and address."
 - Change third sentence to read "If you have questions regarding the annual dues, please contact Gene Cole."
 - Third paragraph.
 - First sentence, change "Association" and "Web" to lower case
 - Change Gene's address to the association's address.

Secretary's Report. Nothing significant to report.

New Business.

- The board approved increasing the budgeted amount for the Holiday Decoration Contest yard

signs from \$75 to \$100. The increase covers the extra cost incurred by Harry Hopkins. Harry will keep the signs until next year.

- The board agreed that the chickens at 7716 Cervantes Lane must go. The association bylaws prohibit the keeping of livestock or poultry. Steve Gilbert will draft and send a letter, on behalf of the board, to the owners. The board continued with a general discussion of how the community could better live within the association rules. Tom Quigley will write a newsletter article.
- Harry Hopkins reported that he had updated the web site to include the winners of the Holiday Decoration Contest and had modified the posted articles to reflect the results of the semi-annual association meeting.
- Dave Wilson gave Ed Palekas the association registration for 2001.
- Tom Quigley asked that a reminder for homeowners to shovel their sidewalks and walks after a snowfall be included in the fall newsletter.
- Steve Gilbert reported several items:
 - Mike Yurina will contact a contractor to repair the brick entrance signs at Maritime and Modisto.
 - The Fairfax County Park Authority will hold a meeting 21 Feb 01, 7:30 p.m. at Sangster

Elementary to discuss the South Run Park Master Plan revision.

- Representative James Dillard desires to speak to the board or general membership. The board recommended the June general meeting scheduled for 14 June 2001 (tentative).
- The board discussed content for the spring newsletter (draft due next meeting).
 - An article describing association rules.
 - An announcement for the spring yard sale (May 12, May 19 as alternate) and an announcement for the general meeting in June.
 - A request for homeowners to add recommendations to the contractor section on the association web page.

President's Action Items.

- Steve Gilbert: A letter to the owners of the chickens requesting that they dispose of their poultry (violation of association bylaws); contact milky spore vendor for application date; the text for the milky spore postcard; a summary of the December general meeting for the newsletter.
- Tom Quigley: An article for the spring newsletter describing association rules.
- Bev Franklin will put together the spring newsletter.
- Harry Hopkins will prepare, print and mail the milky spore postcards.

- Gene Cole owes Harry Hopkins updated addresses to correct the master database.

The board meeting adjourned at 8:35 p.m. The next board meeting will be 8 March 2001, 7:30 p.m. at Steve Gilbert's home.

Board minutes respectfully submitted by Ed Palekas, LFCA Secretary